

## Fuel Your School Promotion Frequently Asked Questions

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**Note:** Unless stated herein, Capitalized Terms shall have the meanings ascribed to them in the terms and conditions (aka the Rules) governing the Fuel Your School Promotion.

### TEACHERS/ADMINISTRATORS/EDUCATORS

**Q41: Who is eligible to participate?**

A: All full-time educators at a K-12 public school (employed by the district), spending at least 75% of your time working directly with students in Contra Costa and Alameda counties are eligible to submit classroom project requests. Find out more about who is eligible to create a classroom project request at <http://www.donorschoose.org/help>

**Q42: How do I post a project? I am new to DonorsChoose.org.**

A:

1. Visit [www.donorschoose.org/teachers](http://www.donorschoose.org/teachers).
2. If you are already a DonorsChoose.org teacher, sign into your account. If not, click the link that says "New to DonorsChoose.org? Sign up." to create an account.
3. Follow the directions presented to you.
4. You can find additional information at <http://www.donorschoose.org/help>

**Q43: When should I submit my classroom project request to be eligible for the Chevron Fuel Your School promotion?**

A: The Project Submission Period will begin at 12:00:01 a.m. PDT on August 1, 2010 and is scheduled to end at 11:59:59 p.m. on October 31, 2010. Chevron reserves the right to end the Project Submission Period earlier in the event the funds have been exhausted by eligible projects.

**Q44: What types of projects will Chevron fund?**

A: Up to one posted Eligible Classroom Project Request per Eligible Project Submitter will be allowed to receive funding by Chevron. Projects requesting up to \$2,000 in materials will be eligible to receive Chevron funding. Field trips are not eligible for funding through this promotion. All projects must meet DonorsChoose.org eligibility requirements, to learn more, visit [www.donorschoose.org/help](http://www.donorschoose.org/help).

**Q45: How will projects be selected and funded?**

A: The Project Funding Period begins on September 2, 2010 and ends on October 31, 2010 or until the \$1 million has been exhausted or all funds have been distributed within the city that the funds were earned. Eligible Classroom Project Requests will be funded on a rotating basis by the order in which they are received and posted on DonorsChoose.org per Eligible School within each city. See Rules for further details.

**Q46: Can I refer a teacher or other teachers to participate?**

A: We hope you will refer as many Contra Costa County and Alameda County eligible teachers as possible. A quick and easy way to spread the word is to send the link [www.FuelYourSchool.com](http://www.FuelYourSchool.com) to your friends.

**Q47: What if I have general questions about DonorsChoose.org?**

A: Visit [www.donorschoose.org/help](http://www.donorschoose.org/help) to find helpful resources and answers to common questions.

## **CHEVRON CLASSROOM CHALLENGE**

**Note:** Unless stated herein, Capitalized Terms shall have the meanings ascribed to them in the terms and conditions (aka the Official Rules) governing the Chevron Classroom Challenge.

**Q48: What is the Chevron Classroom Challenge?**

A: The Chevron Classroom Challenge is an awards program in which Chevron will award ten (10) individual \$25,000 cash grants to Eligible Schools in Contra Costa and Alameda counties. Five (5) cash grants will be awarded to Eligible Schools in Contra Costa County and five (5) will be awarded to Eligible Schools in Alameda County. Subject to the terms and conditions of the Chevron Classroom Challenge, grants will be awarded based on an Eligible Classroom Project Request submitted through DonorsChoose.org during Chevron's Fuel Your School promotion by an Eligible Project Submitter of that Eligible School. The grant is intended to reward projects emphasizing Science, Technology, Engineering or Math (STEM).

**Q49: Who is eligible to enter the Chevron Classroom Challenge?**

A: All Eligible Project Submitters (i.e., teachers, librarians, guidance counselors and school nurses) that meet DonorsChoose.org eligibility requirements at eligible public K-12 schools in Contra Costa and Alameda counties can enter the Challenge. Participants must submit a classroom project request through their account on the DonorsChoose.org website via the Fuel Your School website during the Fuel Your School promotion and actively designate their project for consideration by including the key phrase "Chevron Classroom Challenge" in their essay. If participants do not have an account, they can request one at [www.donorschoose.org/teachers](http://www.donorschoose.org/teachers) and then submit a classroom project request under that account. Only one Eligible Classroom Project Request per Eligible Project Submitter and per Eligible School will be eligible for a chance to win a cash grant in the Challenge.

**Q50: How does the Chevron Classroom Challenge work?**

A: Beginning on August 1, when an Eligible Project Submitter submits an Eligible Classroom Project Request for the Chevron Fuel Your School promotion, they can include the phrase, "Chevron Classroom Challenge" to be considered for one of the \$25,000 cash grants for their school. The phrase must be included in one of the four areas at step six (Tell Your Story) within the Create a Project steps when creating a project for submission at DonorsChoose.org via the Fuel Your School website. Submissions should detail the creativity and innovative nature of requested materials that support STEM education. On or about September 30, 2010 DonorsChoose.org will run a key-phrase search for "Chevron Classroom Challenge" to locate all Eligible Classroom Project Requests and will send those Challenge submissions to Chevron for consideration of the grant awards. See Official Rules and below for further details.

**Q51: When can I submit a classroom project request for the Challenge?**

A: Classroom Project Requests for the Challenge may be submitted from August 1, 2010 at 12:01a.m. PDT through September 30, 2010 at 11:59p.m. PDT.

**Q52: What are the entry and judging criteria for the Challenge?**

A: Submissions should detail how the materials being requested support STEM education. Submissions should be clearly written to showcase how the requested project materials will be used in a creative and innovative manner in the classroom. The grants will be awarded based on the decision of two panels of judges that will consider many attributes that support STEM including, but not limited to projects that demonstrate things such as creativity and/or innovative use of project materials, how the classroom project request promotes a hands-on learning experience, how the classroom project request supports the existing classroom curriculum and course objectives, and if the project materials for the classroom project request are sustainable past a one-time use.

**Q53: What are the conditions for applying?**

A:

- Eligible Classroom Project Requests may be submitted beginning on August 1, 2010 through September 30, 2010.
- Eligible Classroom Project Requests must contain the phrase, "Chevron Classroom Challenge" in order to be considered for one of the \$25,000 cash grants.
- Limit of one (1) Eligible Classroom Project Request per person and per email address for the entire Challenge period.
- Multiple classroom project requests received from any person or email address after the first Eligible Classroom Project Request received/approved from that person or email address will be void.
- The written content of all Classroom Project Requests submitted become the sole property of Chevron.
- Chevron reserves the right to disqualify any participant that does not comply with the Terms and Conditions of the Chevron Classroom Challenge.
- By submitting your project for consideration for one of these grants, you are agreeing to share your contact information with Chevron for use in communications about the Chevron Classroom Challenge.
- The Eligible Classroom Project Request needs to address how the project supports STEM Education.
- Limit one (1) \$25,000 cash grant per Eligible School.
- Chevron's decisions are final and binding on all matters relating to this Challenge.
- Eligible Classroom Project Requests must be approved for posting for the Fuel Your School promotion through DonorsChoose.org.
- By submitting an Eligible Classroom Project Request and/or accepting any grant, you agree to the Terms and Conditions governing this Challenge and to allow Chevron to use your name and likeness and the name of the Eligible School in any Chevron promotional materials. As a condition to obtaining any grant, you may be required to sign a release with respect to the foregoing.

**Q54: How is DonorsChoose connected to the Chevron Classroom Challenge?**

A: Eligible Project Submitters submit classroom project requests to the DonorsChoose.org website for approval for posting via the Fuel Your School website for the Fuel Your School promotion. There will be posted information on the Fuel Your School website explaining that Eligible Project Submitters also have the option to apply to win one of the ten (10) \$25,000 cash grants for their school by entering this Challenge. Besides a project being determined to be eligible for the Fuel Your School promotion, there is no link between DonorsChoose.org and Chevron in regards to this Challenge – Chevron determines the winner of each cash grant.

**Q55: When will the money be awarded?**

A: Chevron will award the \$25,000 cash grants, in their full amount, to each winning school on or about November 17, 2010.

**Q56: When will the award ceremony take place?**

A: The award ceremony will take place on or about Wednesday, November 17, 2010 at a venue in either Contra Costa County or Alameda County.

**Q57: Do you need to be present to win?**

A: Yes. A representative of the winning school must be present at the awards ceremony to be eligible to win. You will be notified prior to this date if you are a winner – see below.

**Q58: How will the judging process work?**

A: All Eligible Classroom Projects Requests submitted for the Challenge will go through two rounds of judging by two separate panels of judges. The first round will consist of a panel of qualified Chevron employees who will score the Challenge submissions based on the judging criteria below. The 100 Challenge submissions that score the highest cumulative points will then be scored by a second panel of qualified judges to determine the 10 winning \$25,000 cash grant awards. The second panel of judges will consist of 3-5 qualified representatives chosen by Chevron in its sole discretion from local non-profit organizations specializing in education and other qualified individuals (including possibly other Chevron employees). Each panel of judges shall award points based on the following criteria (i.e., each of these areas should demonstrate how they support STEM Education):

- Up to 30 points are available for submissions that demonstrate the creative and innovative use of requested project materials
- Up to 30 points are available for submissions that promote a hands-on learning experience in the classroom
- Up to 20 points are available for submissions that support existing classroom curriculum and course objectives
- Up to 20 points are available for submissions that demonstrate that the project materials can be sustainable past a one-time use

**Q59: Are there any parameters provided by Chevron on how the cash grant is to be spent?**

A: Yes. The winner of the grant must use the money to support academic programs in the area of STEM education by the winning School. The winning school must submit a summary to Chevron detailing how the grant will be or has been used by no more than 90 days after receiving the grant.

**Q60: How will participants (winners and non-winners) be notified?**

A: All participants will be notified by email on or about October 22, 2010.

**Q61: Who do I contact with questions regarding the Chevron Classroom Challenge?**

A: Send all classroom challenge inquiries to [FuelYourSchool@Chevron.com](mailto:FuelYourSchool@Chevron.com). Official rules for the program can be found at [www.FuelYourSchool.com](http://www.FuelYourSchool.com).